

Message

From: Chalfant, Mark [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=8C1D644333F94EA2AFF756BE6469E5AD-CHALFANT, MARK]
Sent: 2/23/2015 2:38:39 PM
To: Wilder, Scott [Wilder.Scott@epa.gov]
Subject: RE: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Scott,
Good morning. Thank you for following up with Dave on the 104(e) coding.
I appreciate it.
-Mark

From: Wilder, Scott
Sent: Friday, February 20, 2015 5:08 PM
To: Christenson, Dave; Chalfant, Mark; Parker, Robert
Cc: Elmore, Marcus; Harrison, Donna; MacLeish, Phoebe; Urdiales, Aaron; Land, Kelcey; Madigan, Andrea; Sturn, David
Subject: RE: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Hi Dave,

I just left you a message regarding this issue. I think a phone call between you and me (and subsequent approval from Kelcey and Andrea) could put this to rest without a big meeting. I'm in for a bit longer today, and all next week.

Scott Wilder
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Currently located at:
1200 6th Ave. ORC-158
Seattle, WA 98101
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From: Christenson, Dave
Sent: Friday, February 20, 2015 5:03 PM
To: Chalfant, Mark; Wilder, Scott; Parker, Robert
Cc: Elmore, Marcus; Harrison, Donna; MacLeish, Phoebe; Urdiales, Aaron; Land, Kelcey; Madigan, Andrea; Sturn, David
Subject: FW: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Hey folks, we need to come to a meeting of the minds here on what we are going to do at the Records Center with this large volume of material. Unfortunately, current funding and SDMS /SEMS intake processing make this a very large service request for the Records Center. A very rough estimate is that it would take several months to index and scan each document in these boxes into SDMS. I also see the attached cover letter mentions the PRP producing electronic copies of this material. I would like to get a few questions answered and probably then meet to make a plan for how to process and store these documents.

Questions:

- What is the status of DVD production of these documents by the PRP?
- Have these documents already been reviewed by EPA?
- Who will need to review them & when will that need to happen?
- What is the Montana Office role vs. the Denver Office role for this site?

If one or more of you could take a stab at those questions, I can set up a meeting/ call to figure out next steps. If any of you don't have a stake in this, and want off of this email thread, let me know as well.

From: Elmore, Marcus
Sent: Friday, February 20, 2015 3:11 PM
To: Christenson, Dave
Cc: Harrison, Donna
Subject: RE: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Thanks, Dave – I've already unpacked the first 8 boxes to dupe-check and transfer to accordion folder. I didn't see a cover letter but will go back through. I'm in the process of unpacking the second shipment of five boxes; each of these has a cover letter specifying which documents respond to which paragraphs in the information request (random example attached as two PDFs). Hope this is helpful! I'll confirm that I've found the cover letter(s) for the first 11 boxes.

Best wishes,
Marcus

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(Contractor, ASRC Primus)
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From: Christenson, Dave
Sent: Friday, February 20, 2015 2:59 PM
To: Elmore, Marcus
Cc: Harrison, Donna
Subject: RE: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Thanks. I left a message for Mark, but haven't spoken to him yet. Tentatively, my thought is to find the cover letter that goes with these boxes, if it isn't already, enter & scan it. Then I would re-box to FRC boxes index to the folder level or multi-folder level, and accession them off to FRC. That is a VERY tentative proposal, very much subject to the anticipated program needs for the content, and enforcement approval.

Marcus can you break into the boxes & see if there is any sort of index / contents list included in the boxes? Having that in hand would certainly help move the decision making forward.

From: Elmore, Marcus
Sent: Friday, February 20, 2015 1:43 PM
To: Christenson, Dave
Cc: Harrison, Donna
Subject: Coding sheet for Anaconda Aluminum Co. 104(e) initial response files

Hi Dave – here's the coding sheet submitted by Scott Wilder for the Columbia Falls Aluminum Co.'s initial 104(e) response on the Anaconda Aluminum site. The initial 8 boxes (there are more to come, evidently) have been dupe

checked and transferred to 34 accordion folders. The question is whether these should be entered into SDMS at the document level, the folder level, or the box level. Many thanks for your assistance!

Best wishes,
Marcus